

**CITY OF PALMETTO
POLICE OFFICERS' PENSION
BOARD OF TRUSTEES
August 24, 2015 - 11:00 A.M.**

Board Members Present:

Mike Stinson, Chair
Mike Fuller, Secretary
Michael Becks
Coby Gaulien
Ryan LaRowe

Staff and Others Present:

John Thinnes, Bogdahn Group
Scott Christiansen, Board Attorney
Amber Foley, Assistant City Clerk

Chair Stinson called the meeting to order at 11:02 a.m.

1. AGENDA APPROVAL

Chair Stinson added the Police Pension Budget FY2015-2016 to the agenda as item 9A.

Motion: Mr. Gaulien moved, Mr. LaRowe seconded, and the motion carried 5-0 to approve the August 24, 2015 Police Officers' Pension Board agenda.

2. PUBLIC COMMENT

None.

3. APPROVAL OF MINUTES

Motion: Mr. Becks moved, Mr. Gaulien seconded, and the motion carried 5-0 to approve the June 1, 2015 minutes.

4. APPROVAL OF EXPENSES

- A) Christiansen and Dehner: Invoices Dated 5/31/2015, 6/30/2015 and 7/31/2015
- B) Sawgrass Asset Management-Diversified Large Growth Equity Invoice Dated 7/8/2015
- C) Sawgrass Asset Management-High Quality Core Fixed Income Invoice Dated 7/8/2015
- D) Bogdahn Group Invoice #12299
- E) Foster & Foster Invoice #7670
- F) Anchor Capital Advisors Invoices Dated 7/31/2014, 10/31/2014, 2/3/2015, 4/1/2015, and 7/1/2015

Motion: Mr. LaRowe moved, Mr. Becks seconded, and the motion carried 5-0 to ratify the paid expenses as presented.

5. INVESTMENT REVIEW

John Thinnes, Bogdahn Group, discussed the second quarter review of the plan. The Portfolio was valued at \$10,876,282. Mr. Thinnes reviewed the comparative performance table comparing this quarter to the fiscal year to date. He noted that no rebalance is necessary at this time. Mr. Thinnes explained that the Sawgrass Fixed Income Manager is being monitored due to the slow return. He will bring information to the next Board meeting on whether to continue with Sawgrass Fixed Income or to move away from them.

Mr. Thinnes presented the Board with a Topical Pension Portfolio Consideration Handout regarding active and passive strategy implementation. He asked the Board members to review the handout and become more familiar with it so it can be discussed at the next meeting. Some discussion did take place between the Board and Mr. Thinnes about active vs. passive investments.

Mr. Thinnis will be having a discussion with Sawgrass and perform an analysis on both Sawgrass and Anchor for the next meeting.

6. BENEFITS DISBURSEMENT APPROVAL

A. DROP PARTICIPANT

- NONE

B. TERMINATED NON-VESTED EMPLOYEES

- Kristopher Rossman

C. RETIRED EMPLOYEES

- None

D. DECEASED RETIREES

- None

E. DECEASED ACTIVE EMPLOYEE PAYOUT

- NONE

7. NEW MEMBER ACKNOWLEDGEMENT (Informational Only)

8. REVISED ADMINISTRATIVE FORMS (Informational Only)

Staff received a revised PF-15 Special Tax Notice Regarding Plan Payments. This is for information only.

9. ATTORNEY CHRISTIANSEN'S REPORT

Attorney Christiansen requested approval from the Board to update the Summary Plan Description. It has to be updated every two years, the last time was December 2013.

Motion: Mr. LaRowe moved, Mr. Gaulien seconded, and the motion carried 5-0 to authorize Attorney Christiansen to update the Plan's Summary Plan Description.

Attorney Christiansen told the Board that the state money list came out last week and this Plan received \$103,281; last year the Plan received \$97,970.

He asked staff to check the City's website to make sure the report from the actuary is on there for the public.

Attorney Christiansen discussed the adopted Senate Bill 172 regarding the permitted use for the premium tax dollars from the state. Because of the police union, the City and the union need to mutually agree on the use of the premium tax revenues as discussed at the last Pension meeting.

9.A. FY2015-2016 Police Pension Budget (Added to the Agenda)

Attorney Christiansen explained that per Senate Bill 172 a budget is required to be presented and adopted by the Board. He reviewed the proposed budget as presented. The following changes were requested to be made to the presented budget:

- Salem Trust Custodian budget increased to \$7,000
- Bogdahn Investment Consultant increased to \$18,000.

Attorney Christiansen said that SB 172 requires an approval of the budget before October 1st. At the next meeting a report will be presented on the actual expenses from the previous fiscal year which will be provided to the City and the State.

Motion: Mr. Fuller moved, Mr. LaRowe seconded, and the motion carried 5-0 to adopt the Police Pension budget for FY 2015-2016 with the two corrections.

10. NEW BUSINESS

Staff reminded the Board of the upcoming Florida Public Pension Trustees Association School that will be held on October 4-7 in Naples. Mr. Fuller is the only trustee who has not yet attended a school this term. The next school will be held in January. Mr. Fuller said he will likely attend the one in January.

Ms. Foley informed the Board that Mr. LaRowe's term expires January 1, 2016. Per the Operating Rules and Procedures there shall be an election held beginning on a date selected by the Board. The Board chose the date of November 3rd to be the start of the ballot for a period of 72 hours. Mr. LaRowe said he is interested in serving on the Board for another two year term.

Mr. Fuller asked if the date for the November meeting could be changed to November 30th. Attorney Christiansen and all other members were okay with that date. Ms. Foley was directed to change the date and send out a calendar request to the members. Mr. Christiansen asked Ms. Foley to find out if the General Employees' Board is amicable to the change as well.

Chair Stinson adjourned the meeting at 12:24 p.m.

Minutes approved: November 30, 2015

Mike Fuller

Mike Fuller
Secretary